

Dear parents,

we hope that you and your children are well and you have found a way to cope with the unusual situation the virus forces us into.

The time for caretaking of children in case they can't be looked after at home is from 08.00 am until 04.00 pm. We ask you kindly to inform us about your wishes of caretaking of your child in advance by using our schoolmail: aueschule-finkenwerder@bsb.hamburg.de or ring our school reception secretary: 428 76 15 0. Please let us know the exact time of caretaking you need. This makes our planning easier because parts of our staff are also put in quarantine and can't attend school as usual.

Should your child show signs of having caught a cold or not being well, please let it stay at home in order not to harm other children's health or that of our staff. The caterer does not deliver any lunch until we return to everyday routine. That means that you don't have to let us know that your child does not take part in school lunch if it stays at home.

All children that have to come to school in these days must bring their own food.

At the moment of course you don't have to pay the caterer. But note that costs for the lunch are still collected and you'll have returned the money overpaid with the final bill.

We know very well that the situation at the moment is a very difficult one for a lot of families. Our staff puts a great effort in creating and giving extra material for your children to work on at home. **Parents can pick up this material on Wednesday from 08.00am - 04.00pm. Of course it is possible to send someone else to pick up the material in case you are in quarantine yourself.** If it is not possible for you to pick up the material on Wednesday please let us know. We then will find a solution. We also asked for a school license for a learningportal which your child can work with in case you are able to use the internet.

We recommend you to fix times of everyday learning with your child. Depending on the age of your child that should be 1-3 hours a day. As long as there is no compulsory learning material you should use the time for reading, reading aloud,

writing stories, learning and saying the tables, playing board games and other things.

For the pre-school children there will be no extra material given. Nonetheless we recommend to read books with the children, play board games and doing bits and pieces of handcraft.

For enquiries concerning the given material we will offer phone contact communication with our staff. Please note that we only give our private mobile numbers away because of the very special situation we are in at the moment. We kindly ask you to delete the given numbers the moment we restart to normal school life!

It is also possible to contact staff via their eduport school mail. Though this does not really work sufficiently at the moment. So if you haven't received an answer to your requirery after a day please send it to the schoolmailbox. We will then send it to whom it may concern.

The individuell mailaccounts and telefonnumbers will be given to you with the material on Wednesday.

You can reach our school reception office from 09.00am - 12.00am. If you should not reach anybody please ring the school telephone and leave a note. We will answer to your request as soon as possible.

Every day we will have a look in our school mailbox which you can also use for any questions you might have.

We wish you and your child health, a huge amount of power, patience and a good mood for the weeks coming!

With best wishes!

Sylvia Hoyer and Wiebke Jäger, Headteachers